

These minutes are considered draft until approved by the DHHS Board.

WCDHHS Board Meeting Minutes

April 30, 2019

Waupaca County Courthouse

Room 1068

Waupaca, WI

Members Present: Pat Craig, Dave Johnson, Jerry Murphy, Jan Lehrer, Sue Golding, Dr. Steven Goedderz, Jodi Muck

Members Excused: Judi Olson, Dave Neumann

Staff Present: Chuck Price, Shannon Kelly, Lana Draeger, Jed Wohlt, Kristina Ingrouille, Margo Dieck, Leah Klein, Melissa Anderson, Rhonda Christians, Erica Becker

The meeting of the Health and Human Services Board was called to order at 5:00 pm by Chair Jerry Murphy. Motion carried.

Motion by Craig, second by Johnson, to accept agenda. Motion carried.

Motion by Lehrer, second by Muck, to approve minutes from April 3, 2019. Motion carried.

Public Comment: None

Board Member 3-Year Appointment – Dr. Steven Goedderz. Motion by Lehrer, second by Muck, to reappoint Dr. Goedderz for a 3-year term. Motion carried.

Chair Murphy adjusted the agenda by allowing the 2018 Budget Update and Nutrition Update to be moved under the Public Health Program Presentation.

Program Presentation: Public Health

- Employees Shared Recent Out-of-State Conference Information through a PowerPoint presentation.
- CTH W Flowing Well Update – Wells were tested. Arsenic level was 2 points higher than recommended to be healthy in 2016. From 2006 to 2018, levels are fluctuating from just under 10 to slightly above. Well was tested by an individual last week at 10.5. Jed has talked with Highway Commissioner, Corporation Counsel, and our insurance carrier. Jed gave 3 options – abandon the well, reconstruct, or leave it alone. Jed suggests that if the well is repaired, the casing needs to go deeper, from current 100 feet to at least 120 feet. There are other repairs that will need to be done, such as raising the well higher, and changing discharge to at least 8 feet from the well. He doesn't recommend leaving it as is. We will continue to monitor the well. Any time the arsenic level is near or above 10, it is a health risk. Jed was requested to get costs for options to the well and report back at the next meeting.

1. Personnel

- a. Employee Updates – Virginia Brammer, Behavioral Health Secretary, resigned. Motion by Craig, second by Golding, to accept resignation. Motion carried. Bridgett Barkalow hired as CST Case Manager; Shannon Eggers hired as Economic Support Specialist. 2nd interviews for Economic Support part-time; 2nd interviews for Manawa Nutrition Site Manager; 2nd interviews for Elder Benefit Specialist; CSP and CSS interviews today, looking to schedule 2nd interviews. Recruiting for PH Nurse Manager and Behavioral Health Secretary.

- b. Employee Recognition – Certificate of Recognition for Peggy Strey was reviewed, along with recognition for Shani Appleby by the City of Weyauwega. Peggy was also recognized with a certificate from the State of Wisconsin.
 - c. Chuck reviewed an Out of State/Country Travel Request. Chuck received a call from Elizabeth Hudson. About a year ago, a contingency from Norway came to meet with us on trauma informed care. They continue to implement TIC in Oslo, Norway, especially within their public health department. Chuck, Elizabeth, and Michelle Hoersch (Federal HHS representative) have been invited to Norway on June 17 to Oslo. All costs relating to travel, flights, and lodging will be covered, along with any other related costs. The World Health Organization will be part of this conference. Chuck is unsure at this time on how many days he would be gone. Jerry Murphy stated he doesn't see a benefit to Waupaca County. Similar sentiment was shared by County Board members. Motion by Muck, second by Goedderz, to approve Chuck's attendance as presented with no cost to the County. Motion failed, Muck and Goedderz voting yes; Murphy, Craig, Lehrer, Johnson, and Golding voting no.
2. Finance
- a. 2018 Budget Final – Erica shared an updated 2018 Income Statement, due to a grant reporting error. 2018 ended \$448,640.79 in the red. Those funds will come from our fund balance. Our fund balance will be \$2,464,312.69 after that adjustment.
 - b. Nutrition Budget Resolution – Shannon reviewed a resolution requesting a 2019 Budget amendment for DHHS Nutrition Programming, and shared talking points. Motion by Goedderz, second by Johnson, to approve the resolution. Pat shared concerns of the budget and how we can have a sustainable nutrition program. We need to let people know we are in trouble with the program and can't do next year what we did this year. What can we do to make this better? We shouldn't use fund balance funds to sustain a program. The goal is to have a sustainable plan in place as of January 1, 2020. Motion carried.
 - c. Margaret A. Cargill Philanthropies Grant – We will be receiving a grant in the amount of \$40,000. Motion by Lehrer, second by Golding, to accept the grant. Motion carried.
 - d. Income Statement Overview was reviewed. The budget doesn't show a lot at this time, as it only projects one month of activity.
 - e. Payment Register/Approve Bills – Motion by Lehrer, second by Johnson, to approve bills. Motion carried.
3. Reports to the Board
- a. Nutrition Program – Leah, Melissa and the Nutrition Team are moving forward with a short-term plan. Our nutrition program is a very fragile program at this time. We are relying on a lot of volunteers to make the program work. The Senior Aide in New London resigned. That is a paid position, but not through the County. Leah attended a State meeting this morning, and they are looking to refigure the formula into the nutrition program that hasn't been changed since the 1970's. Draft information was shared at the meeting with a 3-year plan. Within our programs of nutrition, health promotion and wellness, and supportive services, we would be set to lose \$12,902 in our aging program budget in year 1. Almost \$10,000 of those funds would be in nutrition funding. Net overall, there is a loss over \$180,000 throughout the state. Starting Monday, food will be delivered from Schueller's to the Waupaca Site for Iola. Volunteers will package the food and deliver to Iola, then deliver home delivered meals to 2 individuals in the Ogdensburg area. Schueller's will deliver meals for Weyauwega and Manawa to the Weyauwega Site. The meals will be packaged and delivered to Manawa. Home delivered meals for the Manawa area will then be delivered. Jan has volunteered to learn the process and become a volunteer. Leah encourages the Board to recognize her concern of burning out existing staff and site volunteers.

Jerry called for a 5-minute break at 6:23 pm. Meeting resumed at 6:30 pm.

- b. Board Member Reports of Meetings Attended – Jan went to the CCS meeting. A young person gave a report of how the program has helped her. It has touched her heart being on the committee. Jan will be taking a class on a cycling program for seniors. Jerry complimented Leah Klein and Melissa Anderson for the presentation they gave recently on the nutrition program. Pat suggested the presentation be given to the Waupaca County Board, as those are recorded and could get information out to more people. Pat attended the presentation by Amelia Franck Meyer to staff. She felt Amelia was an inspiration to the entire Department. Jan is president of Waupaca County Crimestoppers.

4. Director's Report

a. Follow-up to Previous Month's Meeting

- i. NCCAN Report – Chuck and Shannon attended the meeting last week. This was sponsored and hosted by the Federal Child Welfare agency. They attended break-out sessions that will help us enhance our services. He attended the program "Handle with care", a collaboration with law enforcement, schools, and health & human service agencies. If an event happens overnight, law enforcement contacts the school to say "handle 'Joey' with care today". No details are shared, but rather an awareness to help support kids. Safe babies court, Missouri has implemented since 2009, has families go through the court, and no baby or family members have gone back again through the court. Keynote speakers included the Head of CDC and Jerry Milner, top of Child Welfare Administrator. Amelia Franck Meyer spoke the 2nd day and was given a standing ovation. Jerry Milner spoke the 3rd day about doing things differently. We were strongly encouraged to change our words that separate or create differences. Examples: Foster child, foster kids, birth parents, client, dysfunctional, foster parent. Encouraged words like resource family, support family. Shannon attended sessions on Kinship Care. She also attended sessions relating to our next steps in working side-by-side with people.
- ii. Chuck reviewed his director's report. He had his annual performance evaluation and shared his goals over the next year.
- iii. Chuck and Shannon will be at the UnSystem Cohort May 6-7.
- iv. Wisconsin Public Television is airing "Not Enough Apologies: Trauma Stories" on Monday, May 13 at 8:00 pm.

b. Alternate Care Report was shared with the Board.

c. Mental Health Report was shared with the Board, along with the Crisis Program update.

5. Motion by Lehrer, second by Muck, to adjourn at 8:00 pm. Next meeting is the Annual Public Hearing on June 5, 2019.

Submitted by,

Lana Draeger
Administrative Services Manager

Approved by,
